

DORC Meeting Minutes 8-05-07

Meeting open at 7:10pm

Committee members present:

Steve Bryan, Emma Winterflood, Aaron Caden, Jon Presswell, Bill Murphy, Kyle Bawden, Peter Svara

Apologies:

Tim Ellison

Previous minutes:

Minutes from previous meeting were read and accepted.
Moved by Aaron Caden and accepted by Jon Presswell

Agenda items:

1) Secretary position

As Dave Wells has left the position of secretary and his duties have been shared through members of the committee.

Peter Svara – meeting minutes and agendas

Bill Murphy – email and website

Steve Bryan – issuing of number plates at races. After the next race this will pass on to Aaron Caden as Steve will be on leave for an extended period.

Emma Winterflood has received a list of members including membership expiry dates.

Aaron Caden will receive memberships over the counter at Cyclezone. Bill will change the web to reflect this. A spreadsheet of members is to be placed on the website for committee use with password protection. This is to allow people joining the chance of selecting their own race number if available. Eventually a database will be constructed to flag memberships that will be expiring soon (or already have).

2) Steve Bryan on leave

As Steve is away for an extended period some work has already been done to cover this. The calendar has been done for the next three months. The cones, signs and number plates will be passed on to Aaron after the next race. Apologies in advance for the next committee meeting.

3) Trail reports

Kyle Bawden reported that he had contacted Dal Hartley (Parks & Wildlife?) re track planning/approval for the proposed new tracks at Holmes Jungle.

The new sections of track have already been inspected and marked with a GPS by one of the rangers in conjunction with Kyle. Dal told to Kyle that the tracks were with the planners and would be a further 6-12 months away from approval. Kyle will contact Tim Ellison re 'blanket permits' for Holmes Jungle racing.

Due to the time period involved Kyle suggested DORC should focus on Charles Darwin Park as we already have approval for tracks. In regards to this;

- Repair any climbs where erosion is starting. This is general track maintenance as well as minimising cyclists impact on the area.
- Extend existing tracks to higher ground. Going around low areas will stop erosion and damage to soft / wet areas. Approval from Parks & Wildlife will be required to cut new tracks. This can be sold as trying to prevent / minimise environmental impact from cyclists.
- 'Reclaim' old tracks that have not been used for many years. A lot of these tracks are to the east (pump station direction) of the top car park and are before the Asbestos danger areas. Parks & Wildlife have already given approval for this work.

4) Working bees

Kyle suggested that a working bee is placed on the calendar the Saturday before any Charles Darwin ride. This will allow members to ride a track they have prepared the day before. It was also suggested that working bees are conducted the day before any race (Holmes Jungle, Howard Springs, Charles Darwin, etc) to prepare the track. The race organiser will be responsible for guiding track maintenance in regards to race layout. Bill is to make a note on the web calendar for the working bees.

5) July 3hr Race

Steve, Aaron and Bill are to start organising details, sponsorship, etc for the 3 hr race planned for July.

6) Money / grants / equipment

There are several grants that have been approved and / or received already.

- Tim Ellison is in the process of applying for a grant from Ground Effect. This is for \$1000. Details will be confirmed next meeting when Tim is back in town.
- Optus have placed \$1000 into the DORC account. A sponsorship banner will be purchased and will include "Start / Finish, Optus and DORC" on it. Suggested size was 1m x 3m. Aaron and Kyle each to get a quote from sign writer friends.
- Community Benefit Fund (CBF) has been approved and will be available after July. Kyle has a details sheet for the grant (\$4990). This will be spent on;
 - Timing gear – a lap counter with printer (approx \$500) and a digital stopwatch (approx \$50) – Emma to get quote / purchase.
 - Tradesman trailer – Jon Presswell to get a quote for a trailer (6'x4') with a roof / sides / rack on top. (approx \$1500-3000).
- Kyle suggested 'core flute' signs for races. Signs to have a direction arrow, Optus and DORC on them. Peter suggested laminated A4 paper sheets will do the same job for less cost. Peter to prepare some for next race meeting.
- First Aid Kit – a quality first aid kit is required before the next race meeting. Aaron is to get Nunz (pharmacist) to build a practical kit to the value of approx \$100-150. Additional to this a list of qualified first aiders is required to be constructed and one is required to be present for races.

Qualified members so far are Steve, Bill, Kyle and Jon. Peters qualifications not current at this time.

- Aaron is to get a quote on a 3mx3m shade structure for scorers, etc. Can be stored in the trailer for transport.
- Steve has a padlock and 4 keys for bunker #10 at Charles Darwin Park. DORCs have approval to use this for storing the club trailer and equipment. Kyle, Steve, Jon and Aaron will receive one key each. Aaron will store his key at Cyclezone so it will be easily available. Steve to present Emma a receipt for lock / key costs.

7) Skills / maintenance workshops

Steve is putting a 'professional' package together but advises it will still be a while away before it is ready.

Kyle and Jon want to put together basic skills workshop and will organise a date and course content.

Kyle also wants to organise a basic maintenance workshop. Content of the course was discussed and decided to keep very basic only. Suspension, brakes, chain cleaning, lube and repair only – no gears as this is too technical as require lots of practice and some specialised tools.

Person must be a financial member of DORC to participate.

8) AGM

John advises he has received a letter from the Dept of Justice stating club requirements for an audited Return of Association and Accounts statement. It is required within 1 month of the AGM. The AGM must be held within 5 months of June 30th.

Emma advises the audited financial statement is required for the AGM. As the statement can not be completed by a club member Emma suggests John Thyne (work colleague). Emma will approach John re audit.

AGM date to be set at a later time

9) Finances

Emma reports there are 74 financial members with several new ones being processed at the moment. There is a total of \$1925 in the account (after some bills are paid).

10) Next meeting

The next meeting will be 7pm Monday June 4th.
To be held at Kyles place – 36 Humbert St Leanyer.

Meeting closed at 8:30pm